

## Crucifer and Chalice Bearer Instructions

### Prior to the service (Crucifer and Chalice Bearer)

If you cannot serve when scheduled, please arrange for your own substitute or call George Coulombe if you can't do so.

Arrive at church at least 15 minutes prior to the service so that you will have sufficient time to vest, ensure that there is a bulletin on the prayer desk, light the candles, and check with the Priest to see if there is anything different for that service (such as procession changes, advent wreath lighting, etc.). Vestments are in the choir/music room downstairs. The Brass Processional Cross is kept in its holder on the left side opposite the altar rail, Wood on the right. Take the cross and wait in the hallway by the Sacristy for the Priest to join you.

### Service procession (Crucifer and Chalice Bearer)

Process as instructed by the clergy (short or long way in), Crucifer followed by Chalice Bearer, then Priest. Stop at Altar rail, acknowledge cross, then place the cross in its holder and take place.

### Gospel procession (Crucifer)

At the start of the singing of the Sequence Hymn, take the Gospel book from the altar and stand near the Priest facing the congregation. When given the signal, proceed with the Gospel book held high to the **second row of people** in the congregation, turn and present the book to the Priest, receive it back and hold it steady as the Priest reads the Gospel. When the Priest hands the book back to you following the reading, place it on the chair next to the prayer desk.

### Offertory (Crucifer and Chalice Bearer)

The Chalice Bearer brings the bread box and then the wine and water to the Priest so that he/she may prepare the table. After the offertory hymn, the Crucifer takes the offering from the Ushers at the altar rail using the large collection plate and hands it to the Priest. The Chalice bearer gets the towel, bowl and water for the Priest to wash his/her hands. Pour water over the Priest's fingers. After the Priest is thru drying his/her fingers, return all items to the credence table. Move the center altar rail mat to the center and close the altar rail.

### Distributing the Eucharist (Chalice Bearer)

At the end of the Eucharistic prayer, the Priest will come down with the plate (paten) and cup (chalice), hand the chalice to you, and you both go and stand at the altar rail and invite the congregation. The Priest takes the chalice back, sets it on the altar, and then administers communion to him/herself and you and the Crucifer.

Communicate the congregation following the Priest, including anyone who wants communion but remains in the pew. After administering communion, place the chalice on the altar. Pour a little water onto the paten when priest holds it out to you. Remove the offering plate from the altar. If the Usher has not opened the altar rail and moved the center altar rail mat, do so.

### Recession (Crucifer and Chalice bearer)

After the Blessing, extinguish the candles, recess with the cross up the center aisle. After the postlude, return the cross to its place. Thank you for your service to the Lord and His body the Church!